



Minutes of the PNP Review Working Group Meeting

Held on Fri 11 March 2022 (Via Zoom)

Attendees: Cllr James Deane (acting Chair), Cllr Paul Milner, Mr Morgan Gethin-Owen and Mr Steve Field

Apologies: Cllr Jamie Matthews, Mr Keith Hopper, Mr Chris Paterson (SDNPA)

Note: Previous minutes were recorded in tabulated form of Review recommendations. This set of minutes aims to inform on the current situation as a precursor to completing the task.

Item No	Subject	Action
1 Intro	Chairman welcomed all to the meeting and suggested that the meeting would consist of four phases: <ul style="list-style-type: none"> • Catchup and finalising amdt to Tables 9 & 10 of the PNP as proposed by GM-O (Item 2) • Additional outstanding actions (Item 3) • Finalising actions required on maps (Item 4) • Process for completing work for presentation to the Qualifying Body (PTC) via Town Development Committee (Item 5) 	
2	Amendments and comments as proposed by GMO were accepted. Tables 9 & 10 to be amended on the Review Version of the PNP (Afternote this refers to the Consolidated Review List (CRL), not the main document	PTC
3	The following were discussed: <ul style="list-style-type: none"> • Possibility of a proposal regarding the entrance to the Physic Garden and any suggested improvements. This requires further work, but it was thought that there is very little opportunity. • Updates to Chapter 13 of the PNP as regards updating the source references. GM-O kindly agreed to submit at the next meeting • Obtaining sample pictures of examples of shared space highway management. KH dealing. To be 	GM-O

	discussed at next meeting	KH
4	Following the decision by TDC not to expend too much time and resources on improving mapping as these are indicative only it was suggested that two of them must be improved:- Fig 1 – Plan Area (Page 2) and Fig 2 – Qualifying Parishes for Local Connection Criteria (Page 19). JD to contact EHDC with a view to obtaining improved copies for insertion.	JD
5	<p>The WG has now had confirmation from SDNPA on best practice format to present to the Qualifying Body (QB). The QB is PTC - for onward transmission the SDNPA. Thus the following action is required:-</p> <ul style="list-style-type: none"> Existing document to be updated illustrating where alterations have taken place. This with a copy of the working table is presented to TDC and from that Committee to PTC for approval. PTC forwards to SDNPA with a statement outlining the process and stating that they consider there are no major policy amendments. <p>Additional actions include:-</p> <ul style="list-style-type: none"> There will a need to amend Front Cover of existing PNP to reflect this has been Reviewed in 2022. It is recommended a further sheet (back of the front cover is blank thus Page 0) to outline the process and also how alterations can be identified. It is recommended that the Table of Amendments i.e. the working document of the WG (the retitled CRL) be included at the rear of the 2022 Version It is recommended that rather than alter/update all source references that the SDNPA Cross Referencing of Police be included at the rear of the document. 	<p>PTC</p> <p>PTC</p> <p>PTC</p>

Next Meeting: Monday 23 March 2022 at 10am (Via Zoom)



Minutes of the PNP Review Working Group Meeting

Held on Wed 23 March 2022 (Via Zoom)

Attendees: Cllr James Deane (acting Chair), Cllr Paul Milner, Mr Morgan Gethin-Owen and Mr Steve Field

Apologies: Cllr Jamie Matthews, Mr Keith Hopper, Mr Chris Paterson (SDNPA)

Item	Subject	Action
1 Intro	<p>The Acting Chairman welcomed the Team and suggested the following areas to be addressed</p> <ul style="list-style-type: none"> • Confirm agreement to the enhanced input concerning The Festival Hall • Examples of Share Space from c/f from Meeting 11 March 2022 • Updated concerning EHDC's assistance with two of the Settlement Maps (Item 4 Previous Meeting) • Introduction of the Revised Chapter 13 – Supporting Documents • Revised Layout of front cover • Sense check arrangements/action on the Consolidated Review List (CRL) • Arrangements for processing through to the Qualifying Body QB is PTC for further submission to SDNPA 	
2	The additional and enhanced input for the Festival Hall in Chapetrs 6 and 11 were agreed. Note: The amnedments have been carried with the agreement of the Chair of Public Halls	Completed
3	With KH apologies this could not be addressed	KH
4	EHDC have agreed to assist with the reproduction of 2 maps. Meeting with Mathew Fisk of EHDC planned for 25 Mar 22 (TBC). G M-O thanked for arranging. Mathew has advised we hold by Zoom while he shrea the map and we agree on the improvements	All welcome to attend meeting
5	JD submitted an updated Chapter 13 which will need further attention but in principle the new layout and explanation was agreed.	JD
6	It was agreed that the Front Cover of the reviewed PNP should	Completed

	<p>simply have the words “Reviewed 2022” under the main heading or under the dates at the bottom of the Page</p>	
7	<p>It was thought that the CRL should be subject to a sense check. Aims is/are to ensure that the suggested amendmnts to the PNP are easily understood. It was decided to split the work within the members as follows:</p> <ul style="list-style-type: none"> • Chapter 3 – Housing: JD • Chapter 4 – The Built Environment: JD • Chapter 5 – Getting Around: G M-O and KH where appropriate • Chapter 6 – Community: PM • Chapter 7 = The Natural Environment: JD with counsel • Chapter 8 – Business: JM • Chapter 9 – Retail: JM • Chapter 10 – Tourism: PM • Remainder: JD <p>Process as follows:</p> <ul style="list-style-type: none"> • SF send out latest CRL maintain a Master Copy of the CRL • Members extract Chapters of their concern > amend if necessary and return to SF for updating the Master CRL • SF sends out updated CRL once all amendments are in • Presented to TDC in May 22 (TBC) with a recommended course of action following. Once this is done the Review WG has completed its task and further action on the implementation to be decided through PTC. 	

Next Meeting: Wednesday 6 April 2022 at 9am (Via Zoom)