

JC CRISSEY
Student Town Clerk

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13th October 2023

Dear Student Councillor,

I hereby summon you to attend a meeting of the **Student Petersfield Town Council to be held on Thursday 13th October 2023 at 9.30 am in the Council Chamber, Town Hall.** The meeting can also be joined via Teams, the log in details to join via Teams are as follows: [Join a Microsoft Teams Meeting by ID | Microsoft Teams](#) with meeting ID: 326 942 686 869 (members of the public are asked to email admin@petersfield-tc.gov.uk in advance for the password).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'JC Crissey', written in a cursive style.

JC Crissey
Student Town Clerk

AGENDA

1. To receive and record apologies for absence.
2. To elect a Student Town Mayor for the day
3. To receive the Student Town Mayor's Acceptance of Office Affirmation
4. To elect a Student Deputy Town Mayor for the day
5. To receive the Student Deputy Town Mayor's Acceptance of Office Oath
6. Student Town Mayor's address
7. Minister to offer prayers (on this occasion by Student Town Clerk)
8. To consider the granting of a dispensation under Section 33 of the Localism Act (2011) to enable members to participate in, and vote on, an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.
9. To receive and record Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached.

Unless dispensation has been granted, members may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the Chamber when the meeting discusses and votes on the matter.

10. To appoint the Chairman of the Finance & General Purposes Committee
11. To approve appointment to the following Committees:
 - a. Planning Committee
 - b. Grounds Committee
 - c. Public Halls Committee
 - d. Town Development Committee
12. To appoint a Chairman to the Planning, Grounds, Public Halls and TDC
13. To approve appointment to the Finance & General Purposes Committee
14. To review the Terms of Reference for the Planning, Grounds, Public Halls, TDC and Finance & General Purposes Committees
15. To appoint representatives to the following outside bodies and consider appointments to additional outside bodies:
 - a. Agencies Working Together
 - b. Armed Forces Champion
 - c. East Hampshire Association of Parish & Town Councils (4 members)
 - d. East Hampshire Community Rail Partnership
 - e. Friends of Petersfield Heath
 - f. John Goodyear Trust
 - g. Petersfield Community Association
 - h. Petersfield Open Air Swimming Pool
 - i. Petersfield Strategy Group
 - j. Petersfield Town Football Club
 - k. Twinning Committee (Student Town Mayor & Student Town Deputy Mayor)
 - l. New Savoy Cinema
 - m. Rural Services Network Group
 - n. West Sussex Bus Steering Group
16. To approve as correct and authorise the signing of the minutes of the meeting of the Student Petersfield Town Council (*usually previously distributed*).
17. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 a.m on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
18. To receive County Councillor's Report (*to follow*).

19. To receive District Councillor's Report (*to follow*).
20. To receive Town Clerk's report (*attached*).
21. To approve the yearly budget and average household precept. Alternatives are:
 - a. A yearly budget of £10000 and an average household precept of £50
 - b. A yearly budget of £20000 and an average household precept of £100
 - c. A yearly budget of £30000 and an average household precept of £150
22. To consider capital or expense proposals:
 - a. to spend £5000 on new play equipment on the Heath
 - b. to spend £7000 on the purchase of a new field to build a new cricket pitch
 - c. to spend £6000 to buy a new field and turn it into a community garden
 - d. to spend £11000 to buy a new field and keep it as a green space
 - e. to spend £5000 to repair the roof on the Festival Hall
 - f. to spend £20 000 to progress the refurbishment project for the Festival Hall
 - g. to give £10 00 to local charities to help the less fortunate
 - h. to spend £1000 to purchase CCTV cameras for the Square (crime prevention)
 - i. to spend £9000 to buy a new space for a community car park
 - j. to give £3000 to charities that support traffic speed reduction measures
 - k. to spend £5000.00 on measures to routinely litter pick (and plant flowers)
 - l. to spend £5000 to replace old garden equipment
 - m. to spend £5000 to replace old rigging equipment in the hall
 - n. to approve £6000 for the salaries of the officers and staff
23. To receive and consider the option of replacing the current late Queen's portrait in the Chamber with a photograph of King Charles III pending the official release of the new portrait photograph (*attached*)
24. Confidential
To consider any staff, financial or other recommendations from committees.

~ End