



## APPLICATION

### FOR A CLIMATE BUSINESS GRANT

#### **PART 1 – YOUR BUSINESS**

NAME OF COMPANY

NAME OF CONTACT/BUSINESS OWNER

BUSINESS ADDRESS OF CONTACT

TELEPHONE NO: DAYTIME

EVENING

EMAIL ADDRESS:

IS THIS A NEW START UP BUSINESS?

YES/NO

PLEASE OUTLINE BRIEFLY THE ACTIVITIES OF THE BUSINESS OR PROPOSED BUSINESS

PLEASE GIVE A DETAILED DESCRIPTION OF WHAT MAKES YOUR BUSINESS/PROPOSED BUSINESS ECO FRIENDLY

DOES YOUR BUSINESS USE GREEN ENERGY?

YES/NO
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IF YOU HAVE A BUSINESS VEHICLE, IS IT ELECTRIC?

YES/NO
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PLEASE GIVE NUMBERS IN THE

A) PAID	
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BUSINESS OF STAFF WHO ARE

B) VOLUNTEERS	
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HOW MANY CLIENTS/CUSTOMERS  
USE YOUR SERVICES/SHOP WITH  
YOU ON A WEEKLY BASIS.

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PLEASE OUTLINE BRIEFLY WHY HAVE YOU APPLIED FOR A GRANT?

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## **PART 2 – GRANT REQUEST**

IF A GRANT WAS AWARDED WHAT WOULD YOU USE IT FOR

A) CAPITAL PROJECT/TANGABLE ITEMS

B) LARGE EXPENSES SUCH AS BUSINESS RATES/RENT

C) RUNNING COSTS/CONSUMABLES

AMOUNT OF GRANT APPLIED FOR

£

WHAT IS THE TOTAL COST OF THE  
PROJECT/ITEM/SERVICE?

£

WHAT IS THE GRANT TO BE USED FOR?

HAS YOUR BUSINESS APPLIED FOR A  
GRANT ELSEWHERE TOWARDS THIS PROJECT/ITEM?

YES/NO

IF YES, PLEASE  
GIVE DETAILS

WHAT ELSE HAS BEEN DONE TO ASSIST WITH THIS  
PROJECT/ITEM/SERVICE? EG BUSINESS LOAN, INCREASED MARKETING

YOU ARE INVITED TO GIVE ANY ADDITIONAL INFORMATION WHICH  
MIGHT ASSIST THE COUNCIL IN CONSIDERING YOUR APPLICATION.  
PLEASE USE AN ADDITIONAL PAGE IF REQUIRED

**PART 3 - TO BE COMPLETED BY ALL APPLICANTS**

PLEASE STATE BALANCES IN HAND AT THE END OF LAST FINANCIAL YEAR

LEVEL OF UNALLOCATED RESERVES

PLEASE ENSURE ALL RELEVANT DOCUMENTATION IS ENCLOSED WITH THIS APPLICATION

- CHECKLIST**
- All relevant parts of the form completed
  - Form signed
  - Audited accounts

**Copies of this completed form and any supporting papers will appear on a Finance and General Purposes Committee Agenda and will be discussed by the Committee in the presence of the Press and Public.**

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE ABOVE INFORMATION IS CORRECT. I ALSO DECLARE THAT ANY GRANT AWARDED WILL BE USED SOLELY FOR THE PURPOSES OUTLINED IN THIS APPLICATION. I UNDERSTAND THAT PETERSFIELD TOWN COUNCIL RESERVES THE RIGHT TO RECLAIM THE GRANT IN THE EVENT OF IT NOT BEING USED FOR THE PURPOSE SPECIFIED.

NAME .....

SIGNATURE .....

POSITION ..... DATE...../...../.....

IN THE EVENT OF A SUCCESSFUL APPLICATION, PAYMENT WILL BE MADE BY BANK TRANSFER

**Completed applications should be sent to:  
Petersfield Town Council  
The Town Hall  
Heath Road  
Petersfield  
Hampshire  
GU31 4EA**

Applications are also available from our web site [www.petersfield-tc.gov.uk](http://www.petersfield-tc.gov.uk)