

PETERSFIELD TOWN COUNCIL
EXTRA ORDINARY PUBLIC HALLS MINUTES
MEETING HELD 12th February 2024 at 6.30pm in the Council Chamber and via
Microsoft Teams

PRESENT: Cllr C Paige (Chairman)
Cllr S Dewey
Cllr M Holmes
Cllr J Lees
Cllr Mrs M Vincent
Cllr P Shaw

Mr S Field (Acting Clerk and Minute taker), Mr P Swan (Deputy Halls Manager),

There were seven members of the public and one member of the press present.

PH 0304 **Chairman's comments**

The Chairman welcomed everyone to the meeting and informed everyone that the meeting was being recorded. The Chairman explained the necessity of this extraordinary meeting to maintain transparency about decisions being made, and that decisions can be made in this meeting as this is the first of the face to face meetings attended by members.

PH 0305 **Apologies for Absence**

Apologies were received from Cllr J C Crissey and Cllr D Petche

PH 0306 **Granting of Dispensation under section 33 of the Localism Act (2011)**

There were no requests for dispensation.

PH 0307 **Declarations of Interest**

There were no declarations of interest made.

PH 0308 **Public representation**

The chairman welcomed a member of the public who wanted to share his thoughts on the timing of the Council Chamber works, as he believed that these should be carried out when the rest of the Festival Halls works are carried out. The member of public also suggested that a temporary solution to the need of a larger council chamber could be the small hall when it is vacated by the current tenant. This would provide at least the same amount of floor space required.

PH 0309 **Festival Hall Rigging Project**

Members received and considered the latest Festival Hall Rigging Tender Report. Members discussed and considered the content and it was

RESOLVED: **That the report be approved as the official Tender document which officers will load as part of the tender package onto Contract Finder**

PH 0310 **Town Hall Council Chamber Dates**

Members discussed and considered the proposed starting date for the Council Chamber works. It was noted that all users and tenants affected by this work would be contacted by the Halls Committee Chairman and Halls Manager once the dates had been agreed. The proposed starting date was 20th May. A week would be required to set up and then the very disruptive work would start the week after. It has been suggested that staff and tenants can work from home when the disruption is too great. The very disruptive work is likely to last around 5 weeks, with a total period of approximately 12 weeks. It was

RESOLVED: **That the Council Chamber works commence on 20th May 2024**

PH 0311 **Festival Hall Rigging Dates**

Members discussed and considered the proposed starting date for the Festival Hall Rigging works. It was noted that all users and tenants affected by this work would be contacted by the Halls Committee Chairman and Halls Manager once the dates had been agreed. The Halls Committee Chairman shared the proposed starting date as 24th March 2025. Members raised a concern regarding the Musical Festival and were keen not to see this affected. It was confirmed that dates had been checked but the Halls Manager would double check to ensure that the Musical Festival 2025 would be able to go ahead on the dates organised. It was also discussed that even with the additional works required due to the additional load bearing requirements, Foster Wilson Size were still of the view that the works could be completed within the 8 weeks originally stated. Further details and arrangements would be shared once they were known. It was

RESOLVED: **That the Festival Hall Rigging works commence on 24th March 2025 subject to the Musical Festival dates for 2025 not being affected**

The meeting finished at 6.50 pm.